

Webinar Title: DOCUMENTATION REQUIREMENTS OF ISO 14001 :2015 STANDARD AND PREPARATION OF MANUALS FOR AN ENVIRONMENT MANAGEMENT SYSTEM

Registration Fee (including GST):- Rs 499/- (Rupees Four Hundred Ninety Nine Only) per participant inclusive of GST

Expert Speaker (Name/ Designation) – Shri Ankur Dhir, National level Consultant cum Trainer for management system standards

Webinar Date: 06.06.2021 Duration: 11.00 hours to 12.30 hours (one hour thirty minutes)

About Webinar (Brief One para): - ISO 14001:2015 specifies the requirements for an environmental management system that an organization can use to enhance its environmental performance. An Environmental Management System (EMS) is a set of processes and practices that enable an organization to reduce its environmental impacts and increase its operating efficiency. The EMS provides a framework that helps an organisation achieve its environmental goals through consistent control of its operations

ISO 14001:2015 standard can be used by any organization that wants to improve resource efficiency, reduce waste, and drive down costs. Compliance to ISO 14001:2015 standard can provide assurance to management and employees as well as external stakeholders of an organisation that environmental impact is being measured and improved.

The benefits of implementing an Environment Management System as per ISO 14001:2015 standard are:

- **Cost savings in waste, recycling and consumption**
- **Management of environmental risks**
- **Compliance with environmental regulations**
- **Demonstrates your commitment to improving the environment**
- **Shows you are a responsible future focused organisation**
- **Advantage over competitors when tendering for business**
- **Can reduce insurance cover costs**
- **Can increase employee engagement in the knowledge that they are working in an environmentally friendly organisation**
- **Increase stakeholder and customer trust**
- **Improve overall environmental impact**

There are two phrases that indicate what kind of document is required by ISO 14001:2015 standard. The phrase “retain documented information as evidence of ...” means the record needs to be produced, while the phrase “maintain as documented information” means that the document needs to be developed, including the procedures.

Generally following four types of manuals are prepared to comply with the requirements of ISO 14001:2015 Standards:

- Apex Manual,
- Procedure Manual,
- Work Instruction Manuals and
- Work Instruction Manuals

The preparation of manuals as per requirements of ISO 14001:2015 standard will be explained in details in the webinar so the documentation and implementation of environmental management system as per ISO 14001:2015 standard can be effectively done and organizations can take maximum benefits from ISO 14001:2015 standard

Webinar Coverage:-

- Introduction about ISO-14001:2015 Environment Management System,
- Benefits of implementing ISO 14001:2015 Environment Management System,
- ISO 14001:2015 Standard Clause wise Requirements
- Preparation of Apex Manual, Procedure Manual, Work Instruction Manuals and Work Instruction Manuals per ISO 14001:2015 standard
- Environment Aspects and impacts, Determination of Significant Environmental Aspects,,
- Mandatory documents required as per as per ISO 14001:2015 standard,
- Mandatory records required as per ISO 14001:2015 standard
- Non-mandatory documents that are most commonly used for ISO 14001:2015 implementation
- Steps for implementation of an Environment Management System based on ISO 14001:2015 standard
- Certification Process
- Case study and examples

Speaker Profile (Brief One Para & Photograph):- Mr. Ankur Dhir is an Electronics and Communication Engineer and MBA in Total Quality Management. He is a national level Consultant cum Trainer for ISO Management Systems and Lean Manufacturing. He is a Lead Assessor for ISO-9001, ISO 14001, ISO 27001 and ISO-45001 management system. He is having more than 18 years of work experiences as consultant cum trainer.



Register to learn (Key Learning's' in bullet points):

- Introduction and benefits of ISO-14001:2015 Environment Management System,
- ISO 14001:2015 Standard Clause wise requirements
- Preparation of Apex Manual, Procedure Manual, Work Instruction Manuals and Work Instruction Manuals per ISO 14001:2015 standard
- Environment Aspects and impacts, Determination of Significant Environmental Aspects,,
- Mandatory documents required as per as per ISO 14001:2015 standard,
- Mandatory records required as per ISO 14001:2015 standard
- Steps to implement an Environment Management System as per ISO-14001:2015 Standard,

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Thanks and regards

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